



Inventory Issues

Contents

Sales.Scanco.com Portal Settings.....	2
For more information about the various lookups	2
Main Applications – Inventory icon	3
Inv Issues icon.....	3
Batch number prompt - Optional.....	4
Warehouse Prompt	5
Standard Item Entry Prompt.....	6
Bin Prompt	7
Quantity Prompt.....	8
Issues to Jobs.....	9
Cost Code	9
GL Prompt	10
Lot Prompt.....	11
Serial Prompt.....	12
Serial Prompt “Qty Scanned” Display	12
Sage Unattended Barcode Transaction Import	13
Sage Transaction Entry:	13

Scanco Support Email - support@scanco.com
Scanco Support Phone number - 330-645-9959 Opt. 3



Sales.Scanco.com Portal Settings

The 'Inv Issues tab options:

Allow Inventory Issues Activities: Enabling this option would allow access to the Inventory Issues application.

Allow Batches: enables the batch prompt.

Default GL Account: This option is for Issues to Jobs [Jobs Cost module required] Fill this prompt with the GL account you want to fill in on the scanner. Leave this prompt empty to fill in the GL prompt on the scanner with the Item's Product line 'Cost of Goods' account.

Allow Inventory Issues Activities

Allow Batches Scan Each

Allow Job Issues

Default GL Account For Job Cost

Scan Each

- “No scan each” will remove the ‘Each’ button shown at the item prompt.
- “Allow Scan Each” will display the button and the user can turn it on\off.
- “Scan Each Always Enabled” will enable the button and the user cannot turn it off.

Scan Each

- No Scan Each
- No Scan Each
- Allow Scan Each
- Scan Each Always Enabled

For more information about:

[Lookups screens](#) - Explains the various lookups within Warehouse 100 for iOS and Android.

[Send Button in all applications](#) - Explains the Send data to Sage process.

[Review User Manual](#) - Covers 'Review' mode which is accessible in all Applications.



Main Applications – Inventory icon

Press the Receiving icon to move into the next screen.

Buttons



Send: to send all data collected in all applications.



Setting: to adjust settings.



Logout: to change users or companies.

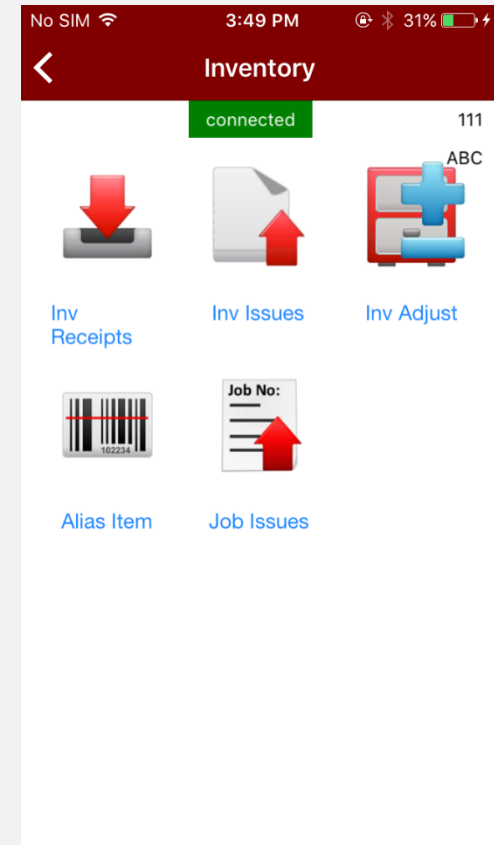
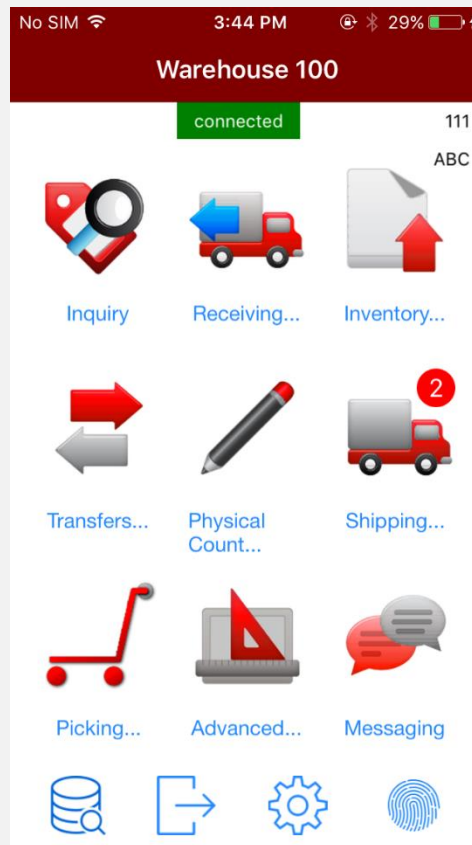


Status: to check if you have sent all data collected to Sage.

Inv Issues icon

Press Inv Issues icon to enter the application.

Back Button: at top left, to move back to Main Applications screen.

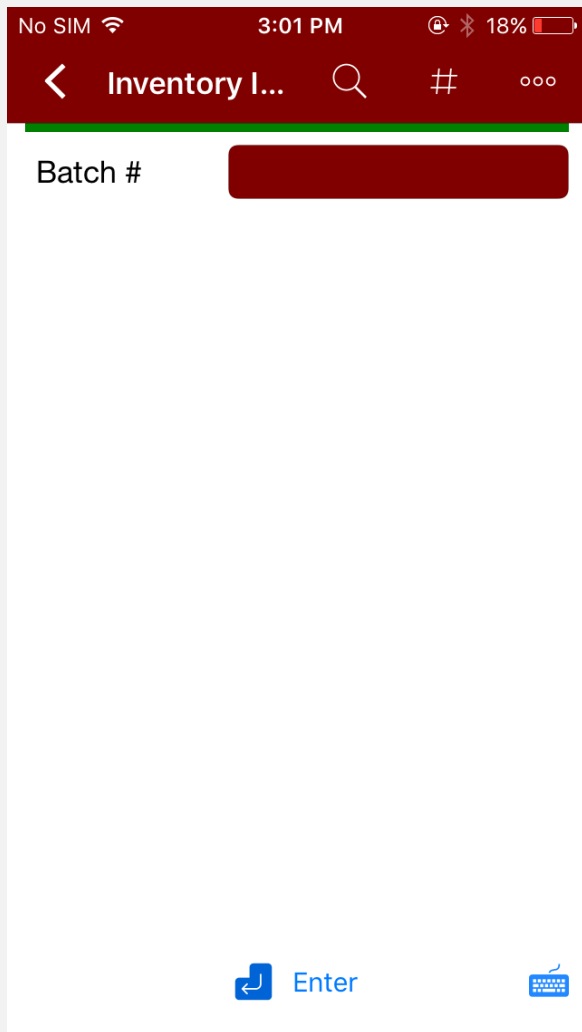




Batch number prompt - Optional

The batch prompt all entry of up to 5 alpha number.

Examples: A12, 12345



Buttons

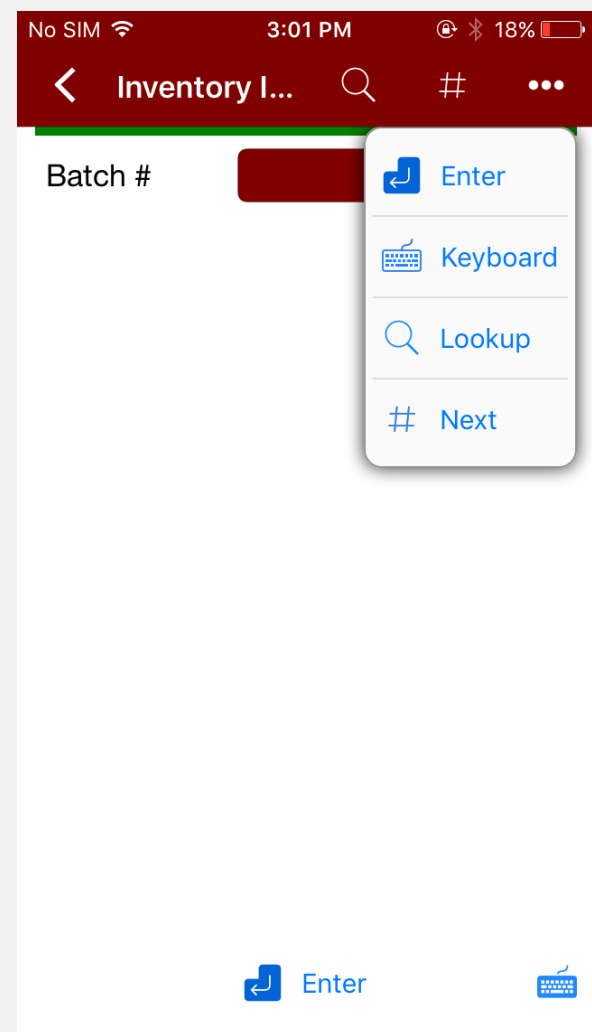
Back: at top left, to move back to Main Applications screen.

Enter: press after keying in data at Batch prompt.

Keyboard: for on-screen keyboard.

Lookup: for seeing all available Batch number in use in Sage.

Next: to use the batch number.

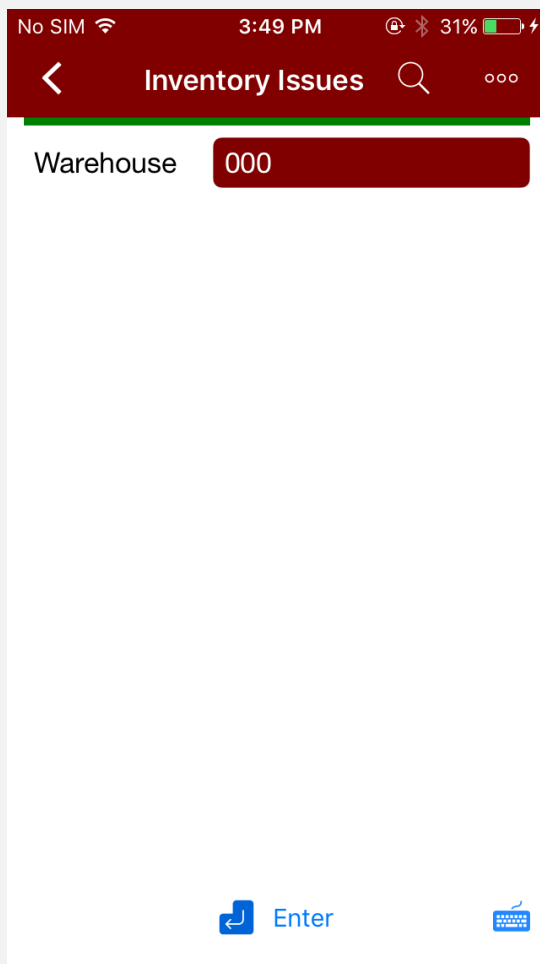




Warehouse Prompt

Scan or Key in any valid warehouse code, or use lookup button to select one from a list. This prompt will pre-fill with your default warehouse that is setup in the Scanco portal.

Default Warehouse
000 - ABC CENTRAL WAREHOUSE ▼



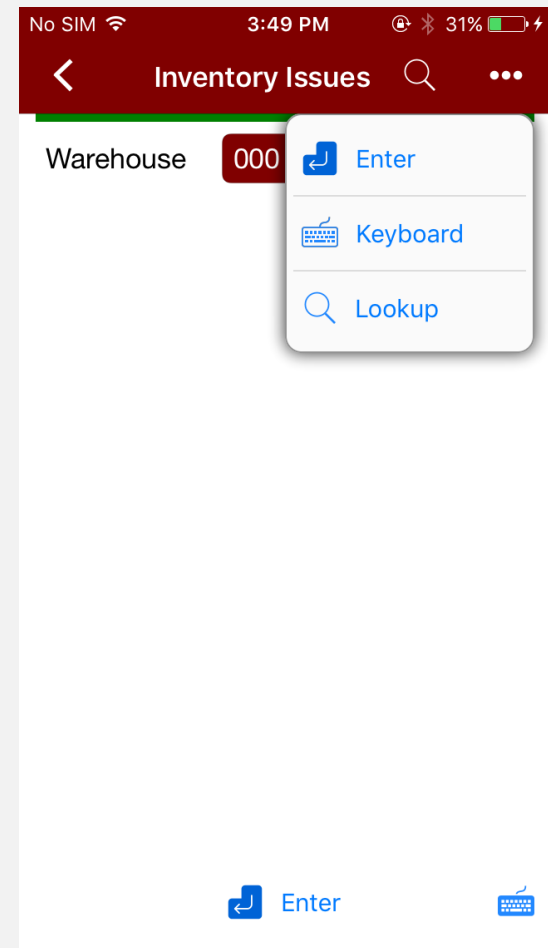
Buttons

Back: at top left, to move back to Main Applications screen.

Enter: press after keying in data at Warehouse prompt.

Keyboard: for on-screen keyboard.

Lookup: for seeing all available Warehouses accessible for use.





Item Entry Prompt

Scan, key in or lookup Items codes.

No SIM 4:11 PM 52%

Batch # 00023

Warehouse 000 | (MB) CENTRA...

Item

Enter Keyboard

Buttons

Back: at top left, to move back to Main Applications screen.

Enter: press after keying in data at Item prompt.

Keyboard: for on-screen keyboard.

Lookup: for seeing all available Item for use.

Scan Each: available if 'Scan Each' is enabled in the Scanco Portal.

Print: Requires SkyPrint

Send: to send all data collected.

Review: to enter review mode.

No SIM 3:25 PM 56%

Batch # 00022

Warehouse 000 | (M

Item

Enter Keyboard Lookup Scan Each Send Review

Enter Keyboard



Bin Prompt

If your company has Multi-bin, then the bin collection prompt is required.

For Standard Sage non-multi-bin companies, this field will be a display only field.

No SIM 3:49 PM 31%

< Inventory I... 🔍 🖨️ ☰

Warehouse 000 | (MB) CENTRA...

Item 6655

PRINTER STAND W/ BASKET

UOM EACH

Bin

↵ Enter 🖨️

Buttons

Back: at top left, to move back to Main Applications screen.

Enter: press after keying in data at Bin prompt.

Keyboard: for on-screen keyboard.

Lookup: for seeing all available Bin.

Print: Requires SkyPrint.

No SIM 3:49 PM 32%

< Inventory I... 🔍 🖨️ ☰

Warehouse 000

Item 6655

PRINTER STAND

UOM EAC

Bin

↵ Enter 🖨️

- ↵ Enter
- 🖨️ Keyboard
- 🔍 Lookup
- 🖨️ Print



Quantity Prompt

Scan or key in positive numeric quantity are accepted at the quantity prompt.

No SIM 3:49 PM 32%

< Inventory Issues

Warehouse 000 | (MB) CENTRA...

Item 6655

PRINTER STAND W/ BASKET

UOM EACH

Bin C10M

Quantity

Enter

Buttons

Back: at top left, to move back to Main Applications screen.

Enter: press after keying in data at Quantity prompt.

Keyboard: for on-screen keyboard.

No SIM 3:16 PM 24%

< Inventory Issues

Batch # 00001

Warehouse 000 | (M...

Item 6655

PRINTER STAND W/ BASKET

UOM EACH

Job 0000001

Cost Code 001000000

GL 450-01-00

Bin A10L

Quantity

Enter

Keyboard

Enter



Issues to Jobs [Jobs Cost module required]

Scan or Key in any valid Job code, or use lookup button to select one from a list.

Buttons

Back: at top left, to move back to Main Applications screen.

Enter: press after keying in data at Quantity prompt.

Keyboard: for on-screen keyboard.

Lookup: for seeing all available Bin.

The screenshots show the 'Inventory Issues' app interface. The left screenshot shows the 'Job' field with a red bar. The right screenshot shows a dropdown menu with 'Enter', 'Keyboard', and 'Lookup' options over the 'Job' field.

Cost Code [Jobs Cost module required]

Scan or Key in any valid warehouse code, or use lookup button to select one from a list.

Buttons

Back: at top left, to move back to Main Applications screen.

Enter: press after keying in data at Quantity prompt.

Keyboard: for on-screen keyboard.

Lookup: for seeing all available Bin.

The screenshots show the 'Inventory Issues' app interface. The left screenshot shows the 'Cost Code' field with a red bar. The right screenshot shows a dropdown menu with 'Enter', 'Keyboard', and 'Lookup' options over the 'Cost Code' field.



GL Prompt [Jobs Cost module required]

Scan or Key in any valid General Ledger Account, or use lookup button to select one from a list.

No SIM 3:17 PM 25%

Inventory Issues

Batch # 00001

Warehouse 000 | (MB) CENTRA...

Item 6655

PRINTER STAND W/ BASKET

UOM EACH

Job

Enter Keyboard

Buttons

Back: at top left, to move back to Main Applications screen.

Enter: press after keying in data at Quantity prompt.

Keyboard: for on-screen keyboard.

Lookup: for seeing all available Bin.

sage Product Line Maintenance (ABC) 4/30/2016

Product Line PS&A

Description PRINTER SUPPLIES & ACCESS

1. Main 2. Accounts

Account	G/L Account No.
Inventory	115-00-03
Cost of Goods Sold	450-01-00
Sales/Income	400-01-00

No SIM 3:17 PM 25%

Inventory Issues

Batch # 00001

Warehouse 000 | (M...

Item 6655

PRINTER STAND W/ BASKET

UOM EACH

Job

Enter Keyboard Lookup

Enter Keyboard



Lot Prompt


Scan or key in lot numbers for lot controlled valuation product.

No SIM 3:50 PM 32%

< Inventory I... 🔍 🖨️ ☰

Warehouse 000 | (MB) CENTRA...



Item 8973

 UNIVERSAL 5 1/4" DSHD FLEX

UOM EACH

Lot

Bin 05

 Enter 

Buttons

Back: at top left, to move back to Main Applications screen.

Keyboard: for on-screen keyboard.


Enter: press after keying in data at Lot prompt.

No SIM 3:50 PM 32%

< Inventory I... 🔍 🖨️ ☰



Warehouse 000





Item 8973

 UNIVERSAL

UOM EAC

Lot

 Enter 

-  Enter
-  Keyboard
-  Lookup
-  Print



Serial Prompt

Scan or key in serial numbers for serialized valuation product. As serials numbers are collected the “Qty Scanned” field will accumulate +1 for each serials number collected.

Warehouse 000 | (MB) CENTRA...
Item GB-MD750
MODEM 9600 (SYNCHRONOUS)
UOM EACH
Bin C30L
Qty Scanned 0
Serial [Redacted]

Enter

Buttons

Warehouse 000
Item GB-
MODEM 9600
UOM EAC
Bin C30
Qty Scanned 0
Serial [Redacted]

Enter
Keyboard
Lookup
Print
Submit

Enter

Back: at top left, to move back to Main Applications screen.

Keyboard: for on-screen keyboard.

Send: to send all data collected.

Enter: press after keying in data at Item prompt.

Serial Prompt “Qty Scanned” Display

As shown on the right after the first serials number is collected, the “Qty Scanned” field has accumulated +1.

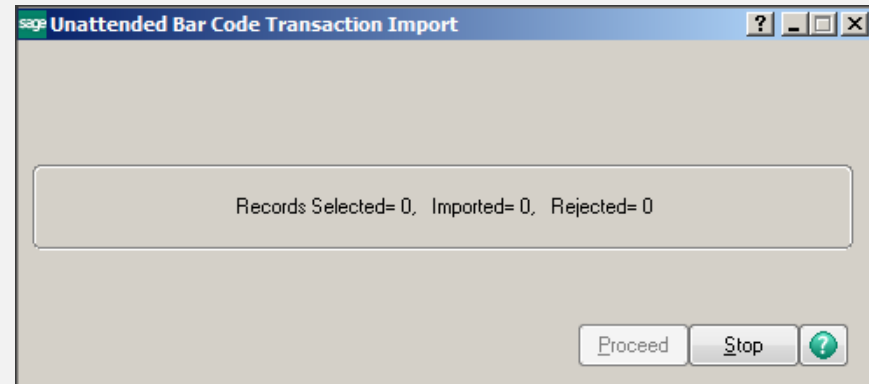
Warehouse 000 | (MB) CENTRA...
Item GB-MD750
MODEM 9600 (SYNCHRONOUS)
UOM EACH
Bin C30L
Qty Scanned 1
Serial [Redacted]

Enter



[Process for “Send” button is explained in this link.](#)

Sage Unattended Barcode Transaction Import: must be running for real time entries to be created in Sage Inventory Management module > Main > Transaction Entry



Sage Transaction Entry: Results of scanner entries will be found in Sage Sales Order module > Main > Invoice Data Entry.

