



Creating an Alias Record

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Scanco Support Email - support@scanco.com
Scanco Support Phone number - 330-645-9959 Opt. 3



Scanco Portal setting

The Scanco Portal is where you make changes to the settings regarding how the programming functions.

The web address for the portal is: Sales.Scanco.com

Your portal settings were set up during the installation, and are refined during training.

Additional adjustments to the portal can be made by your System Administrator.

Enabling Alias Item Activities

On the Scanco Portal, Allow Alias Item Activities must be enabled.

Allow Alias Item Inquiry Activities

For more information about:

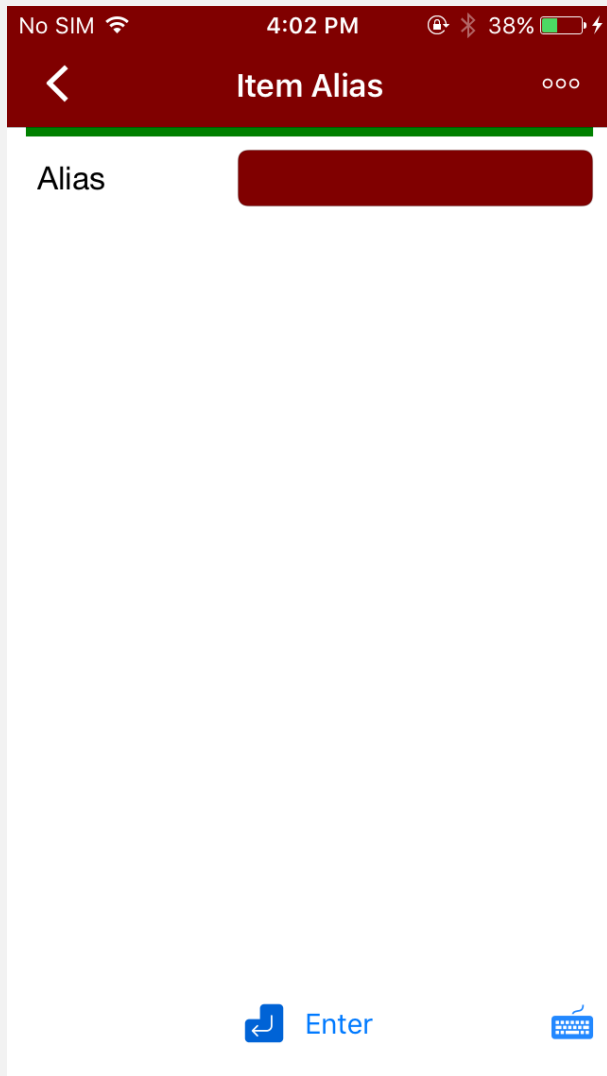
- [Lookups screens](#) - Explains the various lookups within Warehouse 100 for iOS and Android.
- [Send Button in all applications](#) - Explains the Send data to Sage process.



Alias Prompt

Best possible situation would be to scan the manufacturer's barcode at this prompt.

Second option is to use the on-screen keyboard to enter the manufacturer's item number.

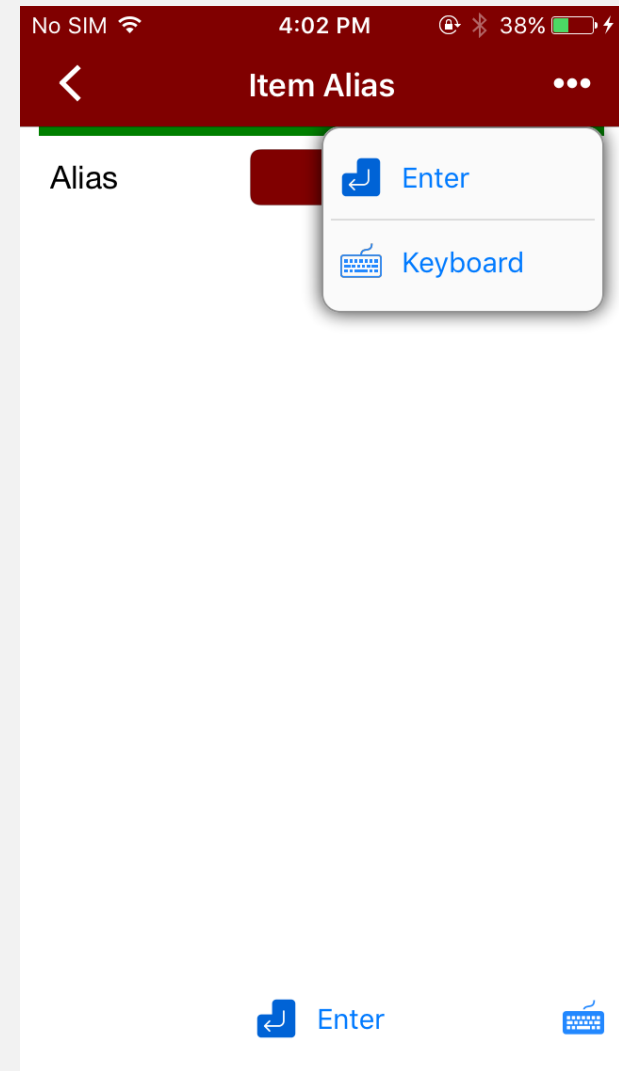


Buttons

Back: at top left, to move back to Main Applications screen.

Enter: press after keying in data at Batch prompt.

Keyboard: for on-screen keyboard.

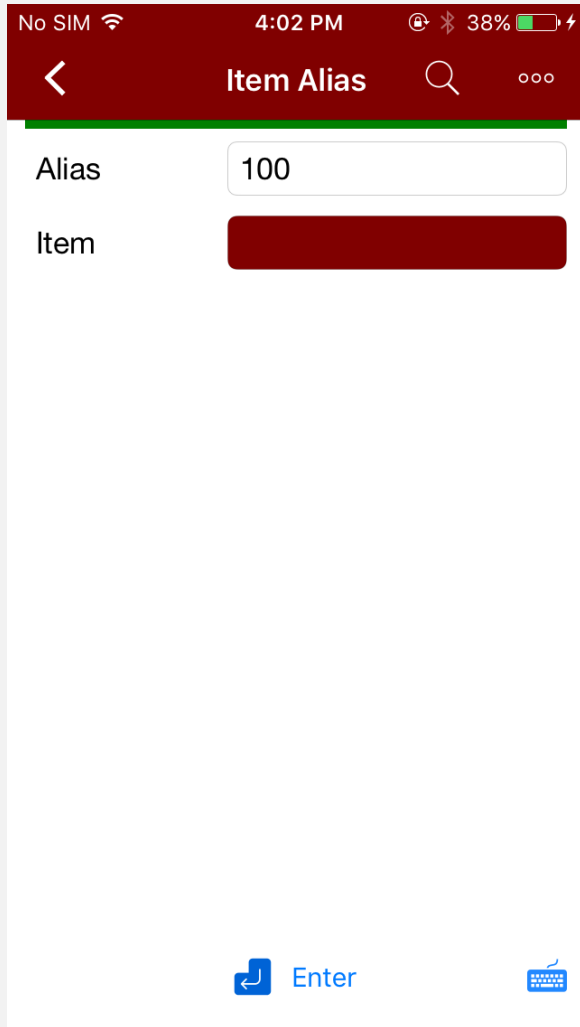




Item Prompt

If possible, scan your company's item number.

Other options are to use the on-screen keyboard, or use Lookup to enter your company's item number.



Buttons

Back: at top left, to move back to Main Applications screen.

Enter: press after keying in data at Batch prompt.

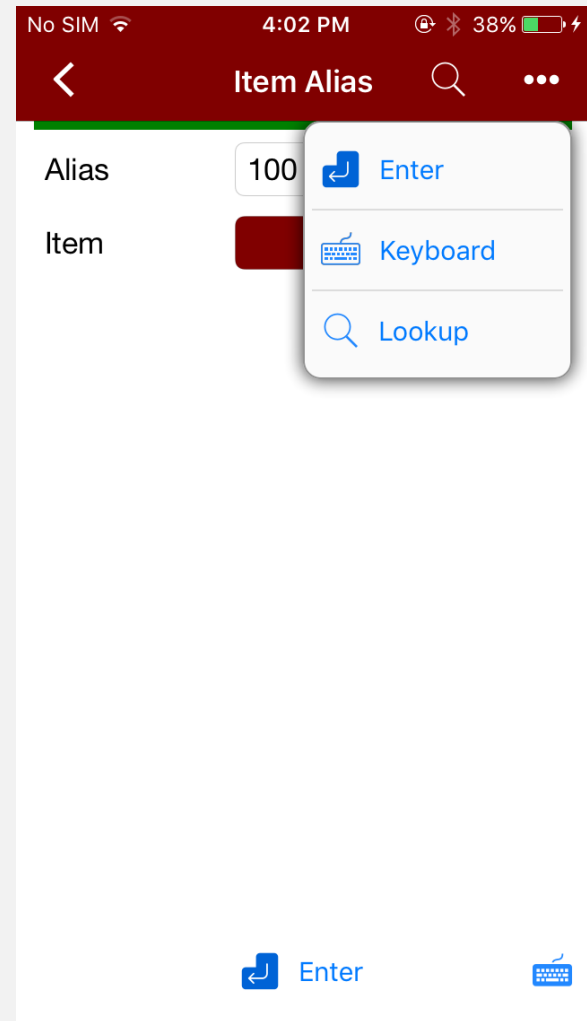
Keyboard: for on-screen keyboard.

Buttons

Back: at top left, to move back to Main Applications screen.

Enter: press after keying in data at Batch prompt.

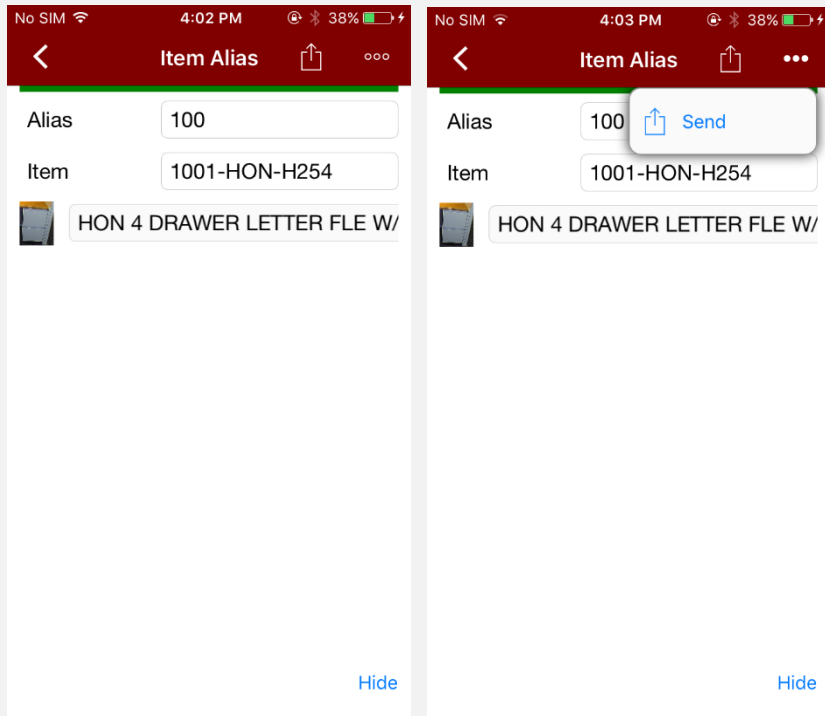
Keyboard: for on-screen keyboard.





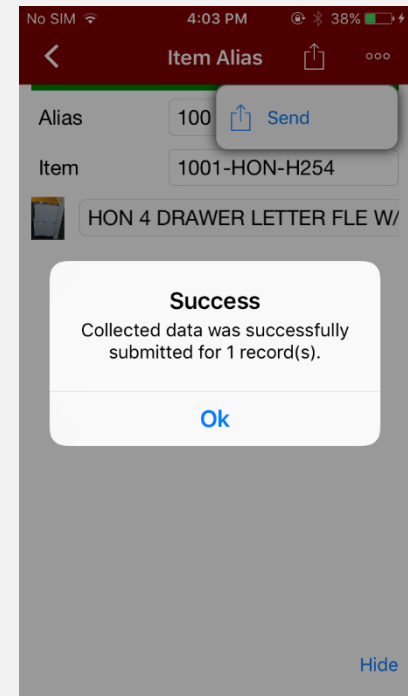
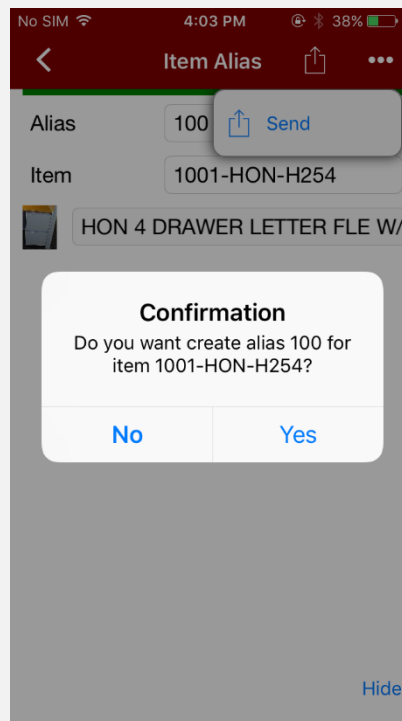
Confirmation for Entry

If the data displayed is correct, press 'Send'.



Record Collection Confirmation

Press Yes to confirm, No to cancel.





Where does the Data show up in Sage?

Inventory Management > Item Maintenance > Alias button

The screenshot shows the Sage 100 ERP interface. On the left is a navigation tree with 'Inventory Management' > 'Main' > 'Item Maintenance' highlighted. The main window is 'sage* Item Maintenance (ABC) 6/17/2016' for item '1001-HON-H252'. The 'Alias...' button is highlighted with a red box. An 'Alias Item Maintenance' dialog box is open, showing 'Alias Item No.' 9 and 'Item Code' 1001-HON-H252. Red arrows point from the dialog box back to the 'Alias...' button in the main window.

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